

# TRAINING USEFUL INFORMATION

First we would like to thank you again for your confidence in the WCO training products.

You'll find here below several useful information to make your stay in Brussels as pleasant as possible. Don't hesitate to contact us if you need assistance : [info@premierairtime.com](mailto:info@premierairtime.com)

**We would like to remind you that citizens from several countries need a VISA to enter Belgium. [Click here](#) to check the procedure.**

## Venue

### WCO Headquarters

Rue du Marché, 30  
B-1210 Brussel  
Belgium

Tel: +32 2 209 9211  
Fax: +32 2 209 9292  
E-mail : [event@wcoomd.org](mailto:event@wcoomd.org)  
Web Site : [www.wcoomd.org](http://www.wcoomd.org)



The WCO Headquarters are conveniently located in the heart of the Brussels business district within easy walking distance of the Rogier Place :

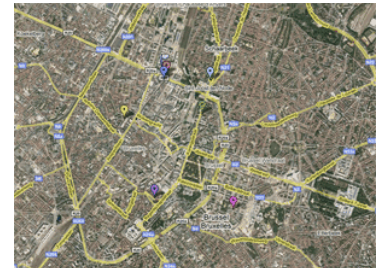
- 10 minutes away from the world renowned Grand Place, the soul of the old city
- 5 minutes away from the Gare du Nord (North Station)
- 15 minutes away from the Gare du Midi (South Station)
- 20 minutes away from Brussels International Airport at Zaventem
- 5 minutes away from Rogier Metro Station, numerous taxi stands and public parking garages.

## Access

Thanks to its central location, the WCO building can easily be reached by any public and private transportation systems.

By plane, train or car... you'll manage to come here faster than you expect!

Click on the map to get a global view of brussels and its communication premises.



## BY AIR

### From Zaventem Airport - 12 Km

- At Brussels National Airport (Zaventem) take the Airport Express train from the basement level,
- Get off at Brussels North (Nord) station,
- The WCO is a two minute walk from the station (see map),
- Trains run every 15 minutes, and the trip takes 15 minutes.



## From Charleroi Airport (Brussels South) - 65 Km



- At Charleroi airport take the bus directly from outside the airport,
- The bus drops you at Brussels Midi Station (Approx. 40 min drive),
- Take the metro : Line 2, direction Simonis, to Rogier (9 stops),
- The WCO is a two minute walk from the metro (see map).

## **BY TRAIN**

### From Brussels South (Midi) station

Take the metro : Line 2, direction Simonis, to Rogier (9 stops). The WCO is a two minute walk from the metro (see map).

### From Brussels Central station

Take the metro : Line 1A/B, direction H. Debroux/Stockel, to Arts-Loi (3 stops). Change to Line 2, direction Simonis, and get off at Rogier (3 stops). The WCO is a two minute walk from the metro (see map).

### From Brussels North station

The WCO is a two minute walk from the station (see map).

[Brussels Public Transportation \(STIB\)](#)  
[Belgian National Rail system \(SNCB\)](#)



Click on the logo for a detailed map of Brussels' subway system

## **BY CAR**

### From the south (Paris , Mons)

E19. Exit at junction 17 – 'Brussels Centre'. Follow the road for 4 km then turn right at the traffic lights. Go under the bridge, turn left and then continue for 900 m to the lights. Turn left at the lights, then second right and straight on for 2 km , bearing left at the Coca Cola factory onto Bld. du Roi Albert II. See map for WCO.



### From the north (Antwerp/Amsterdam)

When joining the Brussels Ring from the E19 motorway, follow signs for Liège. Continue for 5 km , then take the E40 towards Brussels. At the end of the E40 ( 5 km ), follow directions for 'European Union/Centre'. At Schuman roundabout ( 1.5 km ), keep right and take the Rue de la Loi , passing the Berlaymont building on the right. Continue to the inner ring road ( 1 km ). Turn right onto the inner ring road and into the tunnels. Continue for 1.3 km and leave the tunnels at the exit after the 'Botanique' exit. You are now at Place Rogier (Sheraton Hotel). You are very close to the WCO - see map.

### From the east (Liège, Cologne)

At the end of the E40 motorway, follow directions as for 'from the north'.

### From the west (Ostend , Calais)

Arriving on the E40, follow directions for 'Brussels Centre'. Continue straight along Avenue Charles Quint to the Basilique. At the Basilique, bear right into the tunnels. Continue for 2.7 km , then leave the tunnels at the 'Centre/Rogier' exit. Drive straight on for 300 m , then take a left at the mini roundabout onto Bld. du Roi Albert II. See map for WCO.

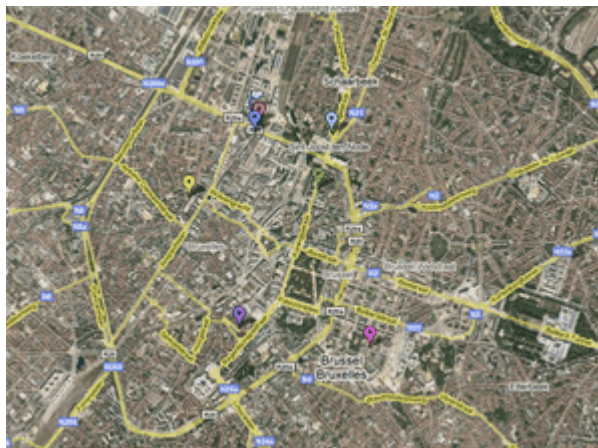
### From the south-east (Luxembourg , Namur)

When joining the Brussels Ring from the E411, follow signs for ' Zaventem Airport '. Continue for 8 km , then take the E40 towards Brussels . Now follow directions as for 'from the north '.






## Book a Hotel





We have made special arrangements with several hotels within easy walking distance of the WCO facilities.

To book a hotel, please download its registration form below (pdf) and fax it back directly to the hotel.



Click on the map to enlarge and locate the hotels

Hotel	Description	Booking Form
<b>Dome****</b>	This 1900 building recently renovated is located just 2 minutes walking from WCO Headquarters and a few steps away from the commercial area.  <a href="#">More information</a>	
<b>Hilton Brussels City****</b>	Located on Place Rogier, next to WCO and Commercial area, it offers the classic comfort and services of a Hilton class hotel.  <a href="#">More information</a>	
<b>Marivaux - Vendome***</b>	Located just 5 minutes away from the WCO (walking) and next to the commercial street, this hotel offers all modern comfort in a peculiar architectural environment.  <a href="#">More information</a>	
<b>Metropole*****</b>	Ideally located in the center right in between WCO facilities and the historical center of Brussels (Grand Place). Luxurious old-fashion hotel.  <a href="#">More information</a>	
<b>NH Atlanta****</b>	Located next to the Metropole hotel... Enjoy the NH services quality in a	

	<p>perfectly centralized spot (half way from the Grand Place and WCO).</p> <p><a href="#">More information</a></p>	
<b>Novotel***(*)</b>	<p>Located just next to the historic center, 2 minutes walking from the Grand place and 5 minutes from WCO with public transportation. It offers the quality standards of any Accord Group hotels.</p> <p><a href="#">More information</a></p>	
<b>Progress Hotel****</b>	<p>Located on the corner of WCO Headquarters, this recently built hotel is offering all comfort and services you can expect in a modern environment.</p> <p><a href="#">More information</a></p>	
<b>Sheraton*****</b>	<p>Located on Place Rogier right next to WCO, this 5 stars hotel is a must in quality. No surprises.</p> <p><a href="#">More information</a></p>	
<b>Thon****</b>	<p>Formally called Tulip Inn, this 4 stars hotel is located just behind the WCO and offers all services with the guarantee of quality by Thon Hotels.</p> <p><a href="#">More information</a></p>	

## About Brussels

### GLOBAL INFORMATION

Brussels, Capital of the Kingdom of Belgium and Capital of Europe.

Brussels is located centrally in Belgium and counts about 1,2 million inhabitants. Beyond its communitarian peculiarity (split between Walloons and Flemings), Brussels also accommodates the European Institutions headquarters (Commission & Parliament)

Main other cities are Antwerp, Gent, Bruges, Liege, Namur and Charleroi.

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### TIME ZONE

GMT+1

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### CLIMATE

Belgium is subject to a temperate climate from the coastal regions inland to Brussels. Towards the Ardennes the climate becomes more continental, with colder winters and warm summers. Rainfall is evenly distributed throughout the year. Snowfalls are also frequent. The average daily temperatures range between 4 C° in winter and 22 C° in the summer.

Clothing: Medium weight clothing all year, with a jacket or pullover for the cooler summer evenings. Waterproof clothing is useful at any time of year.

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## CURRENCY

Belgium is part of the Euro zone (€). In order to calculate an amount at the current change rate please click this link: [FX Converter](#)

Many exchange offices are available in the center as well as in main airports, train stations and banks. Hotels also often offer this service but the commission is usually very unfavourable. We couldn't insist more on the fact that it's very risky to change money outside these structures.

Many ATM's (Bancontact) are available in the streets or inside the banks.

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## LANGUAGES

There are 3 official languages in Belgium: French, Flemish and German. Brussels has a bilingual status Fr/Nl. However most people you'll meet will normally be able to understand and express in English.

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## HEALTH

Belgium has a quite high quality level of medical care. The center of Brussels has 3 major hospitals. No specific vaccines are required.

There are no sanitary or food counter-indications.

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## FOOD

Food variety in Brussels is huge. Even if most restaurants serve French, Italian, Asian and oriental cuisine... several restaurants in the center still serve typical Belgian & Brussel's food. Visit [Resto.be](#) for more information.

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## POWER

220 V, two pins plug.

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## SHOPPING

The center of Brussels is very commercial. Regular and touristic shopping is mainly located between "Grand Place" and "Rogier place". Luxury shopping is concentrated in the Louise and Toison d'Or area.

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## TIPS AND TAXES

Prices always include taxes (restaurants, taxis, hotels, shops, etc...). Any additional tip is not necessary but always appreciated.

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## TRANSPORTATIONS

Public transportation : Subway, Tramways & Busses are well developed in the center of Brussels. Many possibilities exist when you want to buy tickets (in any subway station)... Click [here](#) for more information

Taxis : They're numerous, clean, safe but quite expensive. They can be booked by phone but it's often faster to find them directly in the taxi stations (located in most airports, stations and high frequented places). A taxi station is located on Place Rogier, just 1 minute away from the WCO headquarters by foot.

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## INFORMATION

<http://www.opt.be/accueil/en/index.html>

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